

	Name: _____ Date: ____/____/____	Answer rating			Notes
		A	B	C	
a1	How did you prepare for this job interview?				
a2	Do you have reliable transportation?				
a3	Confirm the availability hours that the applicant stated on the application are hours that he/she will be available for the long term.				
a4	Do you have a problem performing any of the essential functions of this job such as communicating with the public, lifting cases up to 50 pounds, working inside a cooler or freezer, cleaning floors and under equipment, cleaning restrooms?				
a5	For what reason are you leaving or have you left your last employer.				
a6	Tell me what your previous employers are going to say about you when I call them.				
a7	How many days have you been absent in the past year from school or work?				
a8	How many times have you been late for school or work? Why?				
a9	How would you rate yourself on a scale of 1 to 10 for hard work and effort" Rate yourself on "natural ability and talent" Why would you score yourself like this?				
a10	What does 'Team Player' mean to you?				
a11	Have you witnessed somebody stealing something, either an employee or a customer, how did you handle this situation? If not how would you handled this situation?				
a12	Tell me about a time when you had to work with a difficult person and how you handled it.				
a13	Tell me about a time when a customer or person was upset with you. How did you handle this person?				
a14	If a customer were to yell at you for something that is not your job what would you do? "				
a15	Is there something missing from your current job that you want in your next job?				
a16	Give an example of a situation where you felt proud of what you did without being asked while working at your last job. How were you recognized for doing this?				
a17	Describe an accomplishment that you are really proud of and tell me how you achieved it?				
a18	Describe a time in your previous employment or any previous experience when you went the extra mile". What motivated you to do this? "				
a19	Tell me about a time when it was hard for you to be on time and how you handled it.				
a20	Describe a situation that required a number of tasks to be completed simultaneously. What was the result?				
a21	How would you handle a co-worker that always came to you with complaints, be it regarding customers, fellow associates, or supervision?				
a22	Have you ever had a teacher or supervisor that you disliked? How do you deal with teachers or supervisors that you dislike?				
a23	What is the difference between taking a \$1 bill from the register and eating a hot dog which wasn't paid for? Why?				
a24	Have you ever been in a situation where you had to follow a rule you disagreed with? How did you handle it?				
a25	Tell me about a time you disagreed with something your boss, teacher, or coach said or asked you to do; how did you handle it? What was the result?				
a26	For what things have your supervisors or teachers complimented your for? ... What have you been criticized for?				
a27	What is the most common misperception people have of you?				
a28	What would make you WANT to come to work, vs. HAVE to come to work?				
a29	What is the most irritating part of your current job (or past jobs if not employed); the part you wish you could delegate to someone else? Why?				
a30	What are your plans for the next 5 years? How do you plan to reach these goals?				
a31	Give me an example if when you went above and beyond the call of duty at work or at school.				
a32	If you were hired, what could we count on from you without fail?				
a33	I'd like you to tell me something good about yourself that you think I should know about you....something I wouldn't know unless you told me.				
a34	If you were hired, would it be a problem to receive a payroll check through a direct deposit?				
a35	ONLY if you think this is a good candidate; then suggest that he or she sleep on it overnight, and call the next day if he/she wants to be considered for the job.				
a36	Skills Test score ()				