

# GOLIGHTLY & LONG, LLC

## APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE ENTIRE APPLICATION



**PERSONAL INFORMATION** (Please Print) DATE \_\_\_\_\_

NAME \_\_\_\_\_

PRESENT ADDRESS \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

STREET CITY STATE ZIP  
 HOW LONG HAVE YOU LIVED AT THIS ADDRESS? \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE U.S. YES NO  
(PROOF OF U.S. CITIZENSHIP OR IMMIGRATION STATUS WILL BE REQUIRED IF HIRED.)

JOB APPLIED FOR \_\_\_\_\_ RATE OF PAY EXPECTED \$ \_\_\_\_\_ PER \_\_\_\_\_

HOW DID YOU LEARN ABOUT THIS OPENING? \_\_\_\_\_

Can present employer be contacted?  Yes  No

### AVAILABILITY

List hours available to work per week:

Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
From	To	From	To	From	To	From	To	From	To	From	To	From	To

Are you willing to work: Evening  Yes  No Overnights?  Yes  No Weekends?  Yes  No  
 Holiday?  Yes  No

HOW MANY HOURS PER WEEK WOULD YOU LIKE TO WORK? \_\_\_\_\_

HAVE YOU WORKED FOR ANY CHEERS FOOD & FUEL LOCATION PREVIOUSLY? \_\_\_\_\_  
 IF YES, WHEN \_\_\_\_\_ WHERE \_\_\_\_\_

### HOW WOULD YOU RATE YOURSELF

1 = IMPROVEMENT NEEDED 2 = OK 3 = GOOD 4 = TOP PERFORMER

- \_\_\_\_\_ ENERGY LEVEL: Your sense of urgency, self-motivation and enthusiasm.
- \_\_\_\_\_ COMMUNICATION SKILLS: Your ability to listen well, express ideas clearly and accept feedback.
- \_\_\_\_\_ HOSPITALITY: Your natural friendliness and customer service skills.
- \_\_\_\_\_ RELIABILITY: Your dependability, attendance, self-discipline and dedication.
- \_\_\_\_\_ PERSONAL PRIDE: Your appearance, hygiene and achievement.
- \_\_\_\_\_ TEAMWORK: Your cooperation with others and team spirit.

- 1 What achievement in life are you most proud of? \_\_\_\_\_
- 2 What are your personal strengths? \_\_\_\_\_
- 3 What are your weakest areas? \_\_\_\_\_
- 4 What are your five year goals? \_\_\_\_\_
- 5 Why do you want to work here? \_\_\_\_\_

Can you perform the essential functions of this job, with or without accomodations? \_\_\_\_\_ YES \_\_\_\_\_ NO

In Case of Emergency, Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you have reliable transporation to work? \_\_\_\_\_ YES \_\_\_\_\_ NO

Do you have any friend or relative currently working for this company? \_\_\_\_\_ YES \_\_\_\_\_ NO

If Yes, state relationship to you and location of employment. \_\_\_\_\_

Explain your ideal of great customer service? \_\_\_\_\_

In your opinion what establishment provides great customer service and why? \_\_\_\_\_

In your opinion what establishment provides poor customer service and why? \_\_\_\_\_

If employed by Cheers Food & Fuel how would you impact our team? \_\_\_\_\_

If you saw a Team Member take or steal merchandise or money how would you handle this? \_\_\_\_\_

**Work Experience** (LIST BELOW, BEGINNING WITH YOUR MOST RECENT, ALL PRESENT AND PAST EMPLOYMENT)

**1**

Name of Present or Last Employer		Type of Business	Address	City	State
Start Date (Mo./ Yr.)	Leave Date (Mo./Yr.)	Starting Salary	Final Salary	Job Title	Name of Supervisor
Type of Job ___ Full Time ___ Part time	Job Description and Responsibilities				
Were you Fired? ___ Yes ___ No	Explain reasons/circumstances for changing or wanting to change jobs.				
If we contact this employer, would you expect them to say they would rehire you for the position you last held there? ___ Yes ___ No Explain:				Employer's Phone Number	

**2**

Name of Present or Last Employer		Type of Business	Address	City	State
Start Date (Mo./ Yr.)	Leave Date (Mo./Yr.)	Starting Salary	Final Salary	Job Title	Name of Supervisor
Type of Job ___ Full Time ___ Part time	Job Description and Responsibilities				
Were you Fired? ___ Yes ___ No	Explain reasons/circumstances for changing or wanting to change jobs.				
If we contact this employer, would you expect them to say they would rehire you for the position you last held there? ___ Yes ___ No Explain:				Employer's Phone Number	

**3**

Name of Present or Last Employer		Type of Business	Address	City	State
Start Date (Mo./ Yr.)	Leave Date (Mo./Yr.)	Starting Salary	Final Salary	Job Title	Name of Supervisor
Type of Job ___ Full Time ___ Part time	Job Description and Responsibilities				
Were you Fired? ___ Yes ___ No	Explain reasons/circumstances for changing or wanting to change jobs.				
If we contact this employer, would you expect them to say they would rehire you for the position you last held there? ___ Yes ___ No Explain:				Employer's Phone Number	

**REFERENCES: (Not former employers or relatives)**

NAME	ADDRESS	C	PHONE #	E

EDUCATION	NAME AND ADDRESS OF SCHOOL	Course of Study	Years Attended		Circle Year Completed	Did you Graduate	Dipolma or Degree	Grade Average
			From	To				
HIGH SCHOOL					1 2 3 4			
COLLEGE					1 2 3 4			
TRADE, BUSINESS, CORRESPONDENCE SCHOOL					1 2 3 4			

IF CURRENTLY IN HIGH SCHOOL, ARE YOU ENROLLED IN A RECOGNIZED CO-OP PROGRAM? YES NO

**BACKGROUND INFORMATION**

Are you 18 years of age or older? \_\_\_\_\_ If no, Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Yes No

Have you ever been convicted of any felony? \_\_\_\_\_ Yes \_\_\_\_\_ NO  
Have you ever been convicted of any crime, excluding misdemeanors? \_\_\_\_\_ Yes \_\_\_\_\_ NO  
Have you ever been convicted of any crime involving violence to another person? \_\_\_\_\_ Yes \_\_\_\_\_ NO  
Have you ever been convicted of any crime involving dishonesty? \_\_\_\_\_ Yes \_\_\_\_\_ NO  
Are you serving probation for any misdemeanor offense? \_\_\_\_\_ Yes \_\_\_\_\_ NO  
Have you ever been counseled or disciplined for cash handling violations? \_\_\_\_\_ Yes \_\_\_\_\_ NO

**IMPORTANT - READ BEFORE SIGNING**

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that you will take a tip credit permitted by federal wage law, if I am a tipped employee and my wages are less than minimum wage. Further, I understand that I will be subject to pre-employment and random drug screening, and that a positive result is cause for dismissal. Further, I understand that a criminal background check will be conducted prior to my employment. I understand and agree that my employment is for no definite period, regardless of the date of payment of my wages or salary, and that I may terminate my employment at any time with any previous notice, and the Company has a similar right. I understand that my employment with this company is "at will" and that they are an equal opportunity employer.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE